



**Title:** Requirements Analyst

**Work Location:** Crystal City, Arlington, VA

**Description:**

Person filling this position has primary responsibility to elicit, analyze, validate, specify, verify, and manage the real needs of the project stakeholders, including customers and end users. This person must serve as the conduit between the customer community and the software development team through which requirements flow.

The Requirements Analyst is involved at some level throughout the entire system or software development life cycle. Upon establishment of the requirements baseline, the focus is shifted towards the management of the requirements specification and verifying the fulfillment of all requirements.

**Qualifications:**

This person must elicit requirements using interviews, document analysis, requirements workshops, storyboards, surveys, site visits, business process descriptions, use cases, scenarios, event lists, business analysis, competitive product analysis, task and workflow analysis, and/or viewpoints. It will be necessary to write requirements specifications according to standard templates, using natural language simply, clearly, unambiguously, and concisely. It will also be necessary to decompose high-level business and user requirements into functional requirements and quality, specified in an appropriate level of detail suitable for use by those who must base their work on the requirements. Other requirements of the job include prioritizing requirements, managing requirement traceability information, managing changes to baseline requirements, participating in peer reviews and inspections, and working to continuously improve the requirements process.

*Requires an active Top Secret Clearance*

**Contact:**

If interested in the position, please contact or send a resume to:  
careers@appliedsolutions.com

Online @  
<http://www.appliedsolutions.com>